



We are currently looking to fill the following position in Friedrichshafen:

Junior Bid Manager (m/f/d)

Responsibilities:

- Coordination, tracking and control of general bid activities
- Planning and organization of the bid process in collaboration with the Offer Manager / Sales department / Engineering departments
- Organization of proposals, editing and finalization of the proposal documents and, if necessary, leading the proposal team
- Preparation of cost estimates in cooperation with the Offer Manager / Engineering department
- Acquiring the necessary supporting documentation, certificates and notarizations

Requirements:

- Degree in computer science, engineering, industrial engineering, business administration or similar; alternatively comparable education at an air traffic control authority
- Minimum 2 years experience in project team work with good communication skills
- Good writing skills and very good knowledge of MS Office (in particular Word, Excel)
- Technical understanding with the ability to comprehend and present complex technical concepts
- Structured and organized approach to work with a high self-motivation
- Excellent written and spoken English
- Good written and spoken German is an advantage

We offer:

- Flexitime without core working time
- 30 days holiday
- Good work-life balance due to mobile working
- Workation
- Individual support with regular further training programmes
- Working in international teams
- Possibility to use Jobrad, Wellpass, „Deutschlandticket“, corporate benefits
- Workplace in the four-country region on Lake Constance with attractive leisure opportunities

Indra Avitech GmbH is a leading, internationally active developer of IT systems for the aviation industry. Our extensive know-how ranges from individual components to complete solutions and our products are used by civil and military air navigation service providers, government agencies, civil aviation authorities and airlines in more than 55 countries worldwide.

For more information, please visit:
www.indra-avitech.aero



Interested? Then we look forward to your application documents to:

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